

# Accident and Emergency Policy

## **Introduction:**

As a childminder, I recognize that accidents can happen even with the utmost care and supervision. Therefore, I have put in place policies and procedures to ensure that children in my care are safe and protected from harm. My policies and procedures are in line with the Early Years Foundation Stage (EYFS) statutory framework, and I will review and update them regularly to ensure that they are effective.

**Minor Accidents:** A minor accident is defined as an injury that requires basic first aid, and that the child can recover from without any further medical attention. In case of a minor accident, I will:

- Provide immediate first aid treatment to the child, which will be recorded in the child's accident book.
- Inform the child's parents or guardians of the accident and the treatment provided, and ask them to sign the accident book.
- Review the accident and update risk assessments, if necessary, to prevent similar accidents from happening in the future.
- If necessary, seek advice from healthcare professionals or the local authorities.

Examples of minor accidents include cuts, grazes, bruises, bumps, and insect bites.

**Major Accidents:** A major accident is defined as an injury that requires urgent medical attention, or that could potentially result in serious harm or death. In case of a major accident, I will:

- Immediately call for emergency medical assistance (999), or take the child to the nearest hospital or medical facility.
- Inform the child's parents or guardians of the accident and the action taken.
- Record the accident in the child's accident book as soon as possible, including details of the injury and the action taken and then signed by the parent
- Notify Ofsted and any relevant authorities such as MASH or RIDDOR depending on the seriousness of the injury as soon as possible.(within 14 days)
- Review the accident and update risk assessments, if necessary, to prevent similar accidents from happening in the future.

Examples of major accidents include head injuries, fractures, severe allergic reactions, and burns.

## **Prevention:**

To prevent accidents from happening, I will:

- Conduct regular risk assessments of the premises and equipment, and take appropriate measures to eliminate or reduce hazards.
- Supervise children at all times and ensure that they are engaged in safe and appropriate activities.
- Ensure that all equipment and toys are age-appropriate, well-maintained, and regularly checked for safety.
- Ensure that all visitors to the premises are aware of my policies and procedures.
- Ensure that all staff and volunteers are aware of my policies and procedures.

This Accident and Emergency Policy is intended to ensure the safety and well-being of all children in my care. I will regularly review and update this policy to ensure that it remains relevant and effective. Parents and guardians are encouraged to read and understand this policy, and to contact me if they have any questions or concerns.