## Lost Child

## Policy:

Our setting takes the safety and welfare of all children in our care very seriously, and we have procedures in place to ensure that every child is accounted for at all times. In the event that a child becomes lost or separated from the group, we will follow the procedures outlined below to ensure their safe and prompt return:

- First, we will immediately initiate a search of the surrounding area, checking all nearby locations where the child may have gone. We will also ask any adults or children in the area if they have seen the child.
- If the child is not located within a reasonable amount of time, we will contact the child's parents or carers and inform them of the situation.
- We will also contact the local police or relevant authorities to report the missing child.
- We will provide a description of the child, including any distinguishing features or clothing, to the parents, carers, and authorities.
- We will remain in the area and continue searching for the child until they are located.

## Procedure:

- 1. All children in our care will be supervised at all times, with appropriate ratios of adults to children to ensure that each child is adequately supervised.
- 2. We will conduct regular headcounts of all children in our care, We will establish clear boundaries for outdoor play and will ensure that all children are aware of the boundaries and the need to remain within them.
- 3. If a child becomes lost or separated from the group, we will immediately initiate a search, as outlined in the policy above.
- 4. We will review our lost child policy and procedure regularly to ensure that they are effective and up-to-date.

Overall, our setting is committed to ensuring the safety and welfare of all children in our care, and we take our responsibilities in this regard very seriously. Our Lost Child Policy and Procedure is designed to provide a clear and effective plan of action in the unlikely event that a child becomes separated from the group.