

# Funding Fees Policy

---

**Written by:** Tuba Becerra-Nunns

**Date:** 17/02/2024

## **Please note:**

- From April 2024, eligible 2 year olds will be able to access a 15 hour entitlement place, from the term after they turn 2. From September 2024, eligible children aged 9 months + will be able to access a 15 hour entitlement place, from the term after they turn 9 months. From September 2025, eligible children from 9 months to 2 years old will be able to access a 30 hour entitlement place, from the term after they turn 9 months.
- The 15 hours for 2 year olds whose family meets the disadvantaged criteria, universal 15 hours and extended 15 hours for 3 and 4 year olds will all remain the same as far as delivery to the family is concerned.
- Free funding is for 38 weeks per year, any additional hours of childcare provided will be paid for by the parent at the going hourly rate, e.g., if a family is funded for 30 hours and they want 40 hours they will have to pay an additional 10 hours of child support at my hourly rate.
- Voluntary Supplementary fees will be charged daily for consumables such as all meals and snacks.
- Families will have the option to provide food or consumables if they wish reducing the daily supplementary fees.
- Parent / carers can check their eligibility on the Sutton parent portal or contact the Sutton Family Information service for support on 020 8770-6000.
- Early Years and childcare information and resources can be reached via <https://www.local.gov.uk/publications/early-education-and-childcare-resource-pack> and should be read with this policy. Please read this whole document as this will apply for Tuba's Play House.

## **How will it work:**

The application process for the new entitlements will work in the same way that it currently does for the 30 hour codes.

- Eligible families will need to apply for their funded entitlement place on the government childcare service, the term before they wish to take it up.

# Funding Fees Policy

- If eligible, you will receive an 11 digit code which you must reconfirm every 3 months even if you haven't started their entitlement place yet. Please provide this code to me to put in the portal.
- Your code will have a start date, end date and grace period end date.
- A child cannot start or move whilst in their grace period.
- You can only start the full term after the child's birthday or eligible age.

## **Additional costs:**

- **Hours not used** – if your child is ill or you take a term-time holiday, we will try to provide these hours elsewhere, but cannot guarantee that we will have a space.
- **Late collection fee** -If you collect your child late, you will be charged a late collection fee. Please see our late collection policy for more information.
- **Notice period** – if you leave us mid-term, we will take advice from the local authority.
- **Settling in sessions** – are not offered as part of the funding and are free of charge. Please see the contract to get more information regarding settling in sessions.

**Policy renewal date:** We will review and renew our policy as necessary within the guidelines from Govt and local authority.